

FAQ ON ARMS LICENCE :

Q. **How does one procure a New Arms Licence and what are the documents required ?**

- Ans:
- a) Representation mentioning for what purpose the Arms Licence is needed.
 - b) Form A-1 as per **Rule.11 of Arm Rules, 2016**
 - c) Four latest Pass Port Size photos (in white back ground)
 - d) Date of Birth Proof
 - e) Identification Proof .. Adhar Card
 - f) Residential Proof .. (applicant Voter Card or Electricity Bill or Landline telephone bill)
 - g) Medical Certificate about mental health and physical fitness of the applicant with specific mention that the applicant is not dependent on intoxicating or narcotic substances (**In form S-3 of Arms Rules, 2016**)
 - h) Safe use and Storage for fire arm under taking letter as per sub rule (4) of Rule.10 of Arms Rules, 2016.
 - i) Fee of Rs.2000/-
 - j) PAN CARD Xerox copy.

Q. **How Much time does it take to decide grant or otherwise of an arms licence:**

- Ans:
- a) 30 days for Police Verification on receipt of application **as per Rule -14 of Arms Rules, 2016**
 - b) 60 days for grant or refusal of licence on receipt of Police report under rule 13 of Arms Rules, 2016

Q. **What is the procedure in processing grant of New Arms Licence?**

Ans: On receiving representation from the applicant, concerned field officers ie. ACP/DCP, ACP, Special Branch will be directed to verify antecedents of applicant and to furnish specific recommendation for consideration of grant of Arms Licence. On receipt of enquiry reports from field officers, the Licencing Authority takes decision regarding grant of Arms Licence.

Q **How does one renew an Arm Licence?**

- Ans:
- 1) Representation for renewal of Arms Licence with weapon particulars.
 - 2) For A-3 as per Rule.24 of Arms Rules, 2016**
 - 3) Undertaking letter regarding safe storage of fire arm.
 - 4) Residence proof.
 - 5) Treasury Challan of Rs.1500/- (Rs.500 for one year).
 - 6) PAN card.

Q. **What is the procedure of renewal if the licence has expired more than one month back?**

- Ans:
- a) The licensee should deposit his weapon in nearest Police Station or at Authorized Arms Dealer after expiry of renewal period of Arm Licence.
 - b) Representation of licensee with reasons for delay in getting renewal of his Arms Licence before expiry of renewal period of Arm Licence.
 - c) Renewal Form A-3
 - d) Fee and late Fee. (Rs.1500 for renewal + late fee)

Q. **What is the procedure of renewal if the licence has expired more than a year back?**

- Ans:
- a) The licence holder should deposit his weapon immediately in nearest Police Station or at Authorized Arms Dealer after expiry of renewal period of Arm Licence
 - b) The licence holder has to submit representation for renewal of his Arms Licence together with renewal form, weapon deposit receipt, renewal fee & late fee and other documents mentioning the reasons for the delay.
 - c) The licencing authority may consider an application for renewal of licence, if the period between the date of its expiry and the date of

application is not, in his opinion, unduly long with due regard to the circumstances of the case, and all renewal fees are paid; otherwise the application may be treated as one for grant of a fresh licence (As per Rule 24(5) of Arms Rules, 2016.

Q If the licence holder is unable to come for renewal, can his agent renew his licence on his behalf?

Ans: a) The licence holder should intimate through his representation about the reasons for his inability to come for renewal.
b) All the requisite documents duly signed by as mentioned above has to submit to licencing authority through his person duly authorized by him.

Q In case where renewal of Licence is late since the licence holder is out of state, what can be done?

Ans: a) The Licence Holder should intimate the same to the concerned SHO and Licencing authority and see that the weapon is deposited at Police Station or with authorized Arms Dealer through his legal representatives.
b) Soon after returned he should get renewal of his Arms Licence.

Q How to obtain Temporary Journey Permit?

Ans: a) Submit a representation to the licensing authority with all details ie. Residential address of the licensee, particulars of arms & ammunition that the licensee is entitled to carry, period which the journey is likely to occupy, place of departure, Route of the journey, Place of destination
b) Treasury Challan of Rs.500 towards fee.

Q. How do one get a licence for property protection?

Ans: Same procedure for obtaining

Q. My father/uncle/husband/relatives was a licence holder. He has expired. The licence is in my possession. What should I do?

Ans: Deposit the weapon in concerned Police Station or with the licenced Arms Dealer for safe custody of weapon and obtain receipt.

Q A relative wishes to possess the weapon of the deceased person. What is the Procedure?

Ans: a) Legal heirs includes husband, wife, son, daughter, son-in-law, daughter-in-law, brother, sister and grandchildren of the licensee or the deceased licensee under the **Rule 25 of Arms Rules, 2016.**
b) Where a licensee leaves behind more than one legal heir and the legal heirs decide amongst themselves to retain the arm or arms of the deceased, one of the legal heirs nominated by all other legal heirs may apply for a licence after death of licensee. In other case, on the licensee attaining the age of seventy years or on holding the firearm for twenty five years whichever is earlier.
c) The legal heir of deceased licensee should submit all required documents viz., Representation, death certificate of deceased licensee, NOC from other legal heirs and required documents for grant of arm licence.
d) The licencing authority may grant a licence to suh legal heir if the eligibility conditions under the Arm Act and Arm Rules and these rules are fulfilled by the said legal heir and there are no adverse remarks in the police report.

Q. My father/relative is old. He wishes to give me his weapon. What shall I do?

Ans: The Licensee has to submit his representation to licencing authority expressing his willingness to transfer his weapon to his legal heir. All the documents for grant of new arms licence to legal heir also to be submitted to the licencing authority.
The licencing authority may grant a licence to suh legal heir if the eligibility conditions under the Arm Act and Arm Rules and these rules are fulfilled by the said legal heir and there are no adverse remarks in the police report.

Q. **My All India Arms Licence was issued in another State. I want it to be renewed at this place.**

Ans: **As per Rule:17 of Arms Rules, 2016** .. the licence holder changes his place of residence, permanently or temporarily for a period of more than six months, and carries with him the arms covered by the licence to a place falling, other than within the jurisdiction of existing licensing authority indicated in the licence, he shall immediately before the expiry of a period of six months, send intimation about such change to the licensing authority of the place of his new residence and shall on demand, forthwith produce the licence and the arm or arms to the new licensing authority by applying in Form B-1 and indicating there in the particulars of his new residence. On receiving application the same will be processed.

Q. **My licence was issued in one place and I want to register it at another place. What is the procedure?**

Ans: Procedure as outlined above.

Q. **I want to make my license valid in the whole Andhra Pradesh?**

- a) Make representation to the licencing authority requesting for extension the area validity of of Arms licence.
- b) As per Rule 19 of Arms Rules, 2016 .. The licencing authority is satisfied that the nature of business or profession of the applicant requires him to carry arm or arms frequently beyond the existing jurisdiction and such a requirement may not be met by the issuance of journey licence, the application for extending the area validity for whole of India may be granted by the licensing authority under the provisions of Arms Act & Rules.